

LINWOOD COMMON COUNCIL
CAUCUS AGENDA
November 25, 2025
6:00 P.M.

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED
IN ACCORDANCE WITH THE REQUIREMENTS OF
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call
Mayor Matik _____ Mrs. Albright _____ Mr. Kelly _____
Mr. Levinson _____ Mr. Michael _____ Mr. Salerno _____
Mr. Walcoff _____ Mr. Ford _____

Professionals: Mr. Youngblood _____ Mr. Polistina _____ Mrs. Napoli _____
2. Approval of Minutes Without Formal Reading
3. Mayor's Report
4. Councilwoman Albright
 - A. Planning, Engineering, & Development
 1. Resolution authorizing the City of Linwood to share costs with the NJDOT associated with a Pedestrian Beacon at Rt 9 & Patcong Avenue
 2. Resolution approving Change Order 1-Final with Shore Top Construction Corp with regard to Memorial Park Improvements Phase 1B
 3. Resolution approving Change Order 1-Final with Think Pavers Hardscaping with regard to the Poplar Avenue Field Improvements
5. Councilman Kelly
 - A. Neighborhood Services
 1. Ordinance amending Chapter 197 Parks & Recreation areas, signs and advertising material – final reading
6. Councilman Levinson
 - A. Revenue & Finance
 1. Resolution authorizing the refund of various tax over payments due to disabled veteran tax-exempt status approved in 2025
 2. Resolution authorizing the refund of tax over payments due to disabled veteran tax-exempt status for Block 121 Lot 8
 3. Resolution authorizing budget appropriation transfers
7. Councilman Michael
 - A. Public Safety
 1. Resolutions authorizing Separation Agreements with Timothy Devin and John Moran
 2. Resolution authorizing additional funds for a Non-Competitive Contract for Professional Services to RJH Law Enforcement Consultants for Consulting Services regarding a personnel matter
 3. Ordinance amending Chapter 56 Police Department, Article IV Promotional Procedures – first reading
8. Councilman Walcoff
 - A. Public Works
9. Council President Ford
 - A. Administration
 1. Resolution authorizing a Raffle License to Mainland Regional Education Foundation
10. Solicitor's Report

**LINWOOD COMMON COUNCIL
AGENDA OF REGULAR MEETING
November 25, 2025**

CALL TO ORDER

**NOTICE OF THIS MEETING HAS BEEN
PUBLISHED IN ACCORDANCE WITH THE
REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.**

FLAG SALUTE: Councilman Michael Salerno

ROLL CALL

APPROVAL OF MINUTES WITHOUT FORMAL READING

PRESENTATION

Police Accreditation Ceremony

ORDINANCE

11 OF 2025 AN ORDINANCE AMENDING CHAPTER 197 PARKS AND RECREATION AREAS, SIGNS AND ADVERTISING MATERIALS OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HERewith.

FIRST READING:

November 12, 2025

PUBLICATION:

November 15, 2025

PASSAGE:

November 25, 2025

12 OF 2025 AN ORDINANCE AMENDING CHAPTER 56 POLICE DEPARTMENT, ARTICLE IV PROMOTIONAL PROCEDURES OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HERewith.

FIRST READING:

November 25, 2025

PUBLICATION:

December 2, 2025

PASSAGE:

December 10, 2025

RESOLUTIONS

195-2025 A Resolution authorizing 2025 Budget appropriation transfers

RESOLUTIONS WITHIN CONSENT AGENDA

All matters listed under item, **Consent Agenda**, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

186-2025 A Resolution authorizing the execution of a Separation Agreement with Timothy E. Devine

187-2025 A Resolution authorizing the execution of a Separation Agreement with John A. Moran

188-2025 A Resolution authorizing the City of Linwood to share costs with the New Jersey Department of Transportation associated with a traffic control device at the intersection of Route 9 and Patcong Avenue in the City of Linwood

189-2025 A Resolution authorizing the refund of various tax over payments due to disabled veteran tax-exempt status approved in 2025

RESOLUTIONS WITHIN CONSENT AGENDA (continued)

- 190-2025** A Resolution authorizing the refund of tax overpayments due to disabled veteran tax-exempt status approved in 2025 for Block 121 Lot 8
- 191-2025** A Resolution authorizing additional funds for a Non-Competitive Contract for Professional Services to RJH Law Enforcement Consultants for Consulting Services regarding a personnel matter
- 192-2025** A Resolution approving Change Order 1-Final with Shore Top Construction Corp with regard to Memorial Park Improvements Phase 1B
- 193-2025** A Resolution approving Change Order 1-Final with Think Pavers Hardscaping with regard to the Poplar Avenue Field Improvements
- 196-2025** A Resolution authorizing the issuance of a Raffle License, #2025-17, to Mainland Regional Education Foundation

APPROVAL OF BILL LIST: \$

MEETING OPEN TO THE PUBLIC

FINAL REMARKS BY MAYOR AND COUNCIL

ADJOURNMENT

ORDINANCE NO. 11, 2025

AN ORDINANCE AMENDING CHAPTER 197 PARKS AND RECREATION AREAS, SIGNS AND ADVERTISING MATERIALS OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HERewith.

BE IT ORDAINED, by the Common Council of the City of Linwood, County of Atlantic and State of New Jersey as follows:

SECTION 1: Chapter 197, Parks and Recreation Areas, Section 197-12 Signs and advertising materials, shall be deleted in its entirety and hereby amended to be titled as, **Field Signage**, and to read as follows:

A. Purpose. This ordinance establishes guidelines and procedures for the placement and removal of temporary sponsorship signage on the City of Linwood athletic fields. The intent is to ensure appropriate use of public facilities, maintain field aesthetics, and support community events while protecting city property. All non-sponsorship signs shall be temporary and must first be approved by City Council on appropriate temporary sign request form.

B. Definitions

1. **Sponsorship Signs** - Sponsorship signs are displays or advertisements that acknowledge or promote a business, organization, or individual who provides financial or material support for teams or sports organizations.
2. **Non-Sponsorship Signs** - Non-sponsorship signs are informational, such as sign-up, special event signs that do not promote or acknowledge a commercial sponsor.

C. Procedure

1. All sign requests shall be submitted in conjunction with the Use of Park Facilities application to the Park Director and Board of Recreation. The Board of Recreation will review the request and provide a recommendation to the City Council for approval.

D. Main Turf Field Signage

1. **Permitted Signage Period:** Temporary signage may only be displayed during scheduled games.
2. **Approval Process:** All signage must be pre-approved in conjunction with the home game schedule submitted at the beginning of each season. Updates to signage approval are permitted as the season progresses for make-up games or added games.
3. **Removal of Signs:** All signs must be removed immediately following the conclusion of each game.
4. **Placement and Type:** The main field fence may be used to hang temporary signs, provided all signs are removed after the game, and provided no zip ties or hardware are used. Other approved signs are A-Frame signs, lawn signs and flag signs.

- a. No signs can be installed or anchored into the turf field.
- b. No signs are permitted on the netting

E. Baseball Fields and Street Hockey Rink Signage

1. **Seasonal Display:** Temporary signage may be displayed on the Little League baseball field fence and the street hockey rink panels for the duration of the season. All signage must face internal to the field of play.
 - a. Seasonal signs are not permitted on the batting cage. And temporary signs approved for the batting cage must be removed immediately following the conclusion of each game
 - b. No signs are permitted on the bike path field or the t-ball field
2. **Approval Process:** All signage must be approved prior to the start of each season. Reapplication and approval are required for each upcoming season.
3. **Removal of Signs:** All signs must be removed at the end of each season.

F. Poplar Ave, Upper, Lower, SJI and Auxiliary Field

1. **Permitted Signage Period:** Temporary signage may only be displayed during scheduled games.
2. **Approval Process:** All signage must be pre-approved in conjunction with the home game schedule submitted at the beginning of each season. Updates to signage approval are permitted as the season progresses for make-up games or added games.
3. **Removal of Signs:** All signs must be removed immediately following the conclusion of each game.
4. **Placement and Type:** The field fence may be used to hang temporary signs, provided all signs are removed after the game. Other approved signs are A-Frame signs, lawn signs and flag signs.

G. Enforcement. Failure to comply with removal requirements may result in suspension of signage privileges for future seasons.

SECTION 2: All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

SECTION 3: Should any sentence, clause, sentence, phrase or provision of this ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

SECTION 4: This ordinance shall take effect upon its final passage, publication and adoption in the manner prescribed by law.

FIRST READING:
PUBLICATION:
PASSAGE:

November 12, 2025
November 15, 2025
November 25, 2025

The within Ordinance was introduced at a meeting of the Common Council of the City of Linwood, County of Atlantic and State of New Jersey held on, November 12, 2025 and will be further considered for final passage after a public hearing thereon at a meeting of said Common Council on November 25, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

ORDINANCE NO. 12, 2025

AN ORDINANCE AMENDING CHAPTER 56 POLICE DEPARTMENT, ARTICLE IV PROMOTIONAL PROCEDURES OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HERewith.

BE IT ORDAINED, by the Common Council of the City of Linwood, County of Atlantic and State of New Jersey as follows:

SECTION 1: Chapter 56, Police Department, Article IV. Promotional Procedures, 56-16. Qualifications shall be amended to read as follows:

B. To be eligible to sit for examination for rank of Lieutenant the candidate shall:

(4) Have held the rank of Sergeant in the Linwood City Police Department as follows:

- (a) The candidate must have held the rank of Sergeant in the Linwood City Police Department for a minimum of three (3) continuous, consecutive, uninterrupted years immediately preceding the date of the examination and provided that the permanent appointment to the rank of Sergeant was made by the Appropriate Authority and confirmed by resolution of the Linwood City Council.
- (b) Service as a Patrol Officer in Charge (POIC) assignment shall not be considered equivalent to or counted towards the required full-time served in the rank of Sergeant. Required service as a Sergeant can, however, include time served in an acting capacity, provided the acting appointment was made by the Appropriate Authority and confirmed by resolution of the Linwood City Council.
- (c) The required three (3) year period, as a Sergeant, must consist of continuous and uninterrupted full-time service as a Sergeant, whether in an approved acting or permanent capacity only.

SECTION 2: All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

SECTION 3: Should any sentence, clause, sentence, phrase or provision of this ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

SECTION 4: This ordinance shall take effect upon its final passage, publication and adoption in the manner prescribed by law.

FIRST READING:
PUBLICATION:
PASSAGE:

November 25, 2025
December 2, 2025
December 10, 2025

The within Ordinance was introduced at a meeting of the Common Council of the City of Linwood, County of Atlantic and State of New Jersey held on, November 25, 2025 and will be further considered for final passage after a public hearing thereon at a meeting of said Common Council on December 10, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

RESOLUTION No. 195, 2025

A RESOLUTION AUTHORIZING 2025 BUDGET APPROPRIATION TRANSFERS

WHEREAS, Budget transfers are permitted between budget appropriations as per N.J.S.A. 40A: 4-58 during the last two months of the year,

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood, Atlantic County and State of New Jersey that the list of 2025 Budget transfers be and the same are hereby approved.

BE IT FURTHER RESOLVED, that the Treasurer's Office shall be authorized to make further budget transfers if needed before December 31, 2025.

<u>Appropriation</u>	<u>From</u>	<u>To</u>
Solid Waste Collection O/E	5,500.00	
Buildings and Grounds O/E	36,500.00	
Police S/W	4,000.00	
Clerk S/W		4,000.00
Clerk O/E		5,000.00
Landfill Disposal Costs		32,000.00
Social Security		5,000.00
 Totals:	 46,000.00	 46,000.00

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 25th day of November, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 25th day of November, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

RESOLUTION No. 186, 2025

A RESOLUTION AUTHORIZING THE EXECUTION OF A SEPARATION AGREEMENT WITH
TIMOTHY E. DEVINE

WHEREAS, Timothy E. Devine is an employee of the City of Linwood;
and

WHEREAS, the terms and conditions of a Separation Agreement
between Timothy E. Devine and the City of Linwood have been reached
and have been embodied into a written document; and

WHEREAS, the Common Council of the City of Linwood is desirous of
authorizing the execution of said Separation Agreement on behalf of
the City of Linwood;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City
of Linwood that the Separation Agreement between Timothy E. Devine and
the City of Linwood be and is hereby approved;

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and are
hereby duly authorized, empowered and directed to execute a Separation
Agreement on behalf of the City of Linwood with Timothy E. Devine.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood,
do hereby certify that the foregoing resolution was duly adopted at a
Regular Meeting of the City Council of Linwood, held this 25th day of
November, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal
this 25th day of November, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

RESOLUTION No. 187, 2025

A RESOLUTION AUTHORIZING THE EXECUTION OF A SEPARATION AGREEMENT WITH
JOHN A. MORAN

WHEREAS, John A. Moran is an employee of the City of Linwood; and

WHEREAS, the terms and conditions of a Separation Agreement between John A. Moran and the City of Linwood have been reached and have been embodied into a written document; and

WHEREAS, the Common Council of the City of Linwood is desirous of authorizing the execution of said Separation Agreement on behalf of the City of Linwood;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that the Separation Agreement between John A. Moran and the City of Linwood be and is hereby approved;

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to execute a Separation Agreement on behalf of the City of Linwood with John A. Moran.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 25th day of November, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 25th day of November, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

RESOLUTION No. 188, 2025

A RESOLUTION AUTHORIZING THE CITY OF LINWOOD TO SHARE COSTS WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION ASSOCIATED WITH A TRAFFIC CONTROL DEVICE AT THE INTERSECTION OF ROUTE US 9 AND PATCONG AVENUE IN THE CITY OF LINWOOD

WHEREAS, the City of Linwood requested push-button actuated pedestrian warning flashing beacons at the intersection of Route US 9 and Patcong Avenue in the City of Linwood; and

WHEREAS, the New Jersey Department of Transportation has requested written authorization from the City to contribute 25% toward electrical construction costs to initiate a work order for the pedestrian flashing beacons; and

WHEREAS, the Common Council desires to authorize the cost sharing associated with the application for electrical construction costs for the devices;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Linwood hereby authorizes sharing the costs with the New Jersey Department of Transportation associated with the electrical construction costs, specifically 25% of the costs, for the push-button actuated pedestrian warning flashing beacons at the intersection of Route US 9 and Patcong Avenue in the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 25th day of November, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 25th day of November, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

RESOLUTION No. 189, 2025

A RESOLUTION AUTHORIZING THE REFUND OF VARIOUS TAX OVER PAYMENTS DUE
TO DISABLED VETERAN TAX-EXEMPT STATUS APPROVED IN 2025

WHEREAS, certain owners of real estate in the tax district of the City of Linwood have paid their 3rd & 4th quarters of 2025 property taxes in accordance with provisions of the statute so made and provided; and

WHEREAS, certain property owners have overpaid their 2025 property taxes due to Disabled Veteran exempt status approved in 2025 and

WHEREAS, 2025 3rd & 4th quarter taxes have been cancelled by resolution;

NOW, THEREFORE , BE IT RESOLVED, by the Common Council of the City of Linwood that the Chief Financial Officer of the City of Linwood be and is hereby authorized, empowered and directed to execute and deliver a draft in favor of CoreLogic / Cotality Refunds Department 3001 Hackberry Road, Irving TX 75063 in the amount of \$14,972.25 representing over payments of taxes to said property owner.

BLOCK -	LOT	AMOUNT
116 -	23.02	\$ 5,090.86
148 -	14.16	\$ 5,522.71
24 -	5	\$ 4,358.68

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 25th day of November, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 25th day of November, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

RESOLUTION No. 190, 2025

A RESOLUTION AUTHORIZING THE REFUND OF TAX OVER PAYMENTS DUE TO
DISABLED VETERAN TAX-EXEMPT STATUS APPROVED IN 2025

WHEREAS, Kiram Sean Osling is the owner of Block 121 lot 8 at 510 W. Barr Avenue in the tax district of the City of Linwood and has paid their 3rd & 4th quarters of 2025 property taxes in accordance with provisions of the statute so made and provided; and

WHEREAS, Kiram Sean Osling has overpaid their 2025 property taxes due to Disabled Veteran exempt status approved in 2025; and

WHEREAS, 2025 3rd & 4th quarter taxes have been cancelled by Resolution;

NOW, THEREFORE , BE IT RESOLVED, by the Common Council of the City of Linwood that the Chief Financial Officer of the City of Linwood be and is hereby authorized, empowered and directed to execute and deliver a draft in favor of LERETA LLC, Attention: Refunds and Returns Department, 901 Corporate Center Drive, Pomona CA 9176 in the amount of \$5,166.95 representing over payments of taxes to said property owner.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 25th day of November, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 25th day of November, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

RESOLUTION No. 191, 2025

A RESOLUTION AUTHORIZING ADDITIONAL FUNDS FOR A NON-COMPETITIVE CONTRACT FOR PROFESSIONAL SERVICES TO RJH LAW ENFORCEMENT CONSULTANTS FOR CONSULTING SERVICES REGARDING A PERSONNEL MATTER

WHEREAS, by Resolution No. 119, 2025, a Contract for Professional Services was awarded to RJH Law Enforcement Consultants for an amount not to exceed \$5,600.00; and

WHEREAS, there is a need to authorize additional funds in the sum not to exceed \$2,975.00; and

WHEREAS, the Common Council is desirous of authorizing the additional funds; and

WHEREAS, the Local Public Contracts Law (N.J.S. 40A:11.1 et. seq.) requires that a Resolution authorizing the award of Contracts for "Professional Services" without competitive bids must be advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that additional funds in the sum not to exceed \$2,975.00 are hereby authorized for the Contract with RJH Law Enforcement Consultants for Consulting Services regarding a personnel matter;

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to amend and execute a Contract or Agreement with RJH Law Enforcement Consultants with regard to the aforesaid. This Contract is awarded without competitive bidding as a "Professional Service" under the provision of the Local Public Contracts Law because the Local Public Contracts Law permits professional services to be awarded without the necessity of competitive bidding.

A copy of this Resolution shall be published in an official newspaper of the City of Linwood as required by law within ten (10) days of its passage.

BE IT FURTHER RESOLVED, that this Resolution is contingent upon a certification of availability of funds from the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 25th day of November, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal
this 25th day of November, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

Memo

To: Mayor and Members of Council
From: Anthony Strazzeri, CFO
CC: Leigh Ann Napoli, RMC, CMR, MPA, QPA, City Clerk
Date: 11-21-2025
Re: Availability of Funds-Hearing Officer Fees

Pursuant to 40A: 4-57, I hereby certify that sufficient funds of \$2,975.00 will be available under legal services in the operating budget. Funds will be encumbered to Raymond J. Hayducka Jr., 54 Inverness Drive Kendall Park, NJ 08852.

RESOLUTION No. 192, 2025

A RESOLUTION APPROVING CHANGE ORDER NO. 1-FINAL WITH SHORE TOP CONSTRUCTION CORP. WITH REGARD TO MEMORIAL PARK IMPROVEMENTS PHASE 1B

WHEREAS, Change Order No. 1-Final with Shore Top Construction Corp. with regard to Memorial Park Improvements Phase 1B has been submitted for review and approval; and

WHEREAS, recommendations have been made to authorize the Change Order which will result in an increase of the total contract price in the amount of \$23,248.00 in accordance with the attached Change Order incorporated herein and made part hereof;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that Change Order No. 1-Final with Shore Top Construction Corp. regarding Memorial Park Improvements Phase 1B be and is hereby authorized and approved;

BE IT FURTHER RESOLVED, by the Common Council of the City of Linwood that the Mayor be and is hereby authorized and directed to execute Change Order No. 1-Final with regard to the above referenced project.

BE IT FURTHER RESOLVED, that this Resolution is contingent upon a Certification of Availability of Funds from the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 25th day of November, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 25th day of November, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

Memo

To: Mayor and Members of Council
From: Anthony Strazzeri, CFO
CC: Leigh Ann Napoli, RMC, CMR, MPA, QPA, City Clerk
Date: 11-21-2025
Re: Availability of Funds-Memorial Park Improvements Phase 1B Change Order #1

Pursuant to 40A: 4-57, I hereby certify that sufficient funds in the amount of \$19,318.26 are available under the Capital Ordinance 5-2024A Recreation Improvements, \$1,006.00 under Capital Ordinance 3-2025A Recreation Improvements and \$2,923.74 under Capital Ordinance 3-2025D Buildings and Grounds Improvements. Funds will be encumbered to Shore Top Construction Corp. 23 Yellowbrook Road Freehold, NJ 07728.

CONTRACT CHANGE ORDER

CHANGE ORDER NO.: 1 - Final

DATE: November 12, 2025

CONTRACT NO.: 60

PROJECT DESCRIPTION: Memorial Park Improvements Phase 1B

CONTRACT DATE: July 22, 2025

CONTRACTOR: Shore Top Construction Corp.

REASON FOR CHANGE ORDER: Supplemental Work and Final As-Built Quantity Adjustments

<u>CONTRACT ITEM NO.</u>	<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>	
				<u>Additions</u>	<u>Deletions</u>
7	154 SY	Removal of Pavement	\$5.00		\$770.00
9	14 TONS	HMA, 12.5M64 Surface Course, 2" Thick	\$110.00		\$1,540.00
10	9 TONS	HMA, 19M64 Base Course, 2" Thick	\$110.00	\$990.00	
16	45 CY	Controlled Low Strength Material	\$50.00		\$2,250.00
17	1 UNIT	Reset Utility Valve Casting	\$300.00		\$300.00
21	92 LF	Traffic Markings, 4" Lines	\$1.00	\$92.00	
25	2 UNITS	Concrete Wheelstop	\$100.00	\$200.00	
S1	1 LS	12" CMP Storm Pipe Repair	\$4,500.00	\$4,500.00	
S2	1 LS	1133 Wabash Concrete Driveway Reconstruction	\$3,750.00	\$3,750.00	
S3	96 LF	3' White Vinyl Split-Rail Fence at Poplar Field	\$34.00	\$3,264.00	
S4	1 LS	Additional 4' White Vinyl Split-Rail Fence Work	\$15,312.00	\$15,312.00	
			Sub-Totals	\$28,108.00	\$4,860.00
			Total Change	\$23,248.00	

ACCEPTED:



CONTRACTOR

11/13/2025

DATE

APPROVAL RECOMMENDED:



11/13/25

POLISTINA & ASSOCIATES

DATE

APPROVED:

OWNER

DATE

ORIGINAL CONTRACT AMOUNT: \$ 216,528.00

PREVIOUS CHANGE ORDERS: \$ 0.00

THIS CHANGE ORDER NO. 1 - FINAL: \$ 23,248.00

TOTAL CHANGE ORDERS TO DATE: \$ 23,248.00

ADJUSTED CONTRACT AMOUNT: \$ 239,776.00

PERCENT CHANGE IN CONTRACT: + 10.74 %

NOTE: All work under this Change Order to be done under applicable provisions of the contract. Change Order not valid unless properly authorized and approved.

RESOLUTION No. 193, 2025

A RESOLUTION APPROVING CHANGE ORDER NO. 1-FINAL WITH THINK PAVERS
HARDSCAPING WITH REGARD TO THE POPLAR AVENUE FIELD IMPROVEMENTS

WHEREAS, Change Order No. 1-Final with Think Pavers Hardscaping with regard to the Poplar Avenue Field Improvements has been submitted for review and approval; and

WHEREAS, recommendations have been made to authorize the Change Order which will result in an increase of the total contract price in the amount of \$2,151.03 in accordance with the attached Change Order incorporated herein and made part hereof;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that Change Order No. 1-Final with Think Pavers Hardscaping regarding the Poplar Avenue Field Improvements be and is hereby authorized and approved;

BE IT FURTHER RESOLVED, by the Common Council of the City of Linwood that the Mayor be and is hereby authorized and directed to execute Change Order No. 1-Final with regard to the above referenced project.

BE IT FURTHER RESOLVED, that this Resolution is contingent upon a Certification of Availability of Funds from the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 25th day of November, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 25th day of November, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

Memo

To: Mayor and Members of Council
From: Anthony Strazzeri, CFO
CC: Leigh Ann Napoli, RMC, CMR, MPA, City Clerk
Date: 11-21-2025
Re: Availability of Funds-Poplar Avenue Recreation Field Improvements Change Order #1

Pursuant to 40A: 4-57, I hereby certify that sufficient funds of \$2,151.03 will be available under Capital Ordinance 5A-2024 Recreation Improvements for Poplar Avenue Recreation Field Improvements. Funds will be encumbered to Think Pavers Hardscaping LLC 405 Helms Ave. Swedesboro, NJ 08085.

CONTRACT CHANGE ORDER

CHANGE ORDER NO. 1 - Final

DATE November 11, 2025

CONTRACT NO. 55 - RE-BID

PROJECT DESCRIPTION Poplar Avenue Field Improvements

CONTRACT DATE April 18, 2025

CONTRACTOR Think Pavers Hardscaping

REASON FOR CHANGE ORDER As-Built Quantity Adjustments and Supplemental Work

<u>CONTRACT ITEM NO.</u>	<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>	
				<u>Additions</u>	<u>Deletions</u>
3	8 CY	Excavation, Unclassified	\$20.00		\$160.00
4	19 SY	Dense Graded Aggregate, Base Course, 6" Thick	\$44.00		\$836.00
6	34.93 TONS	Hot Mix Asphalt, 9.5M64 Surface Course	\$146.00	\$5,099.78	
10	18 SY	Concrete Sidewalk, 4" Thick	\$87.00		\$1,566.00
S1	1 LS	Historical Society Exterior Paint Repair	-\$386.75		\$386.75
Sub-totals				\$5,099.78	\$2,948.75
Total Change				\$2,151.03	

ACCEPTED:


CONTRACTOR

11/11/25
DATE

APPROVAL RECOMMENDED:


POLISTINA & ASSOCIATES

11/11/25
DATE

APPROVED:

OWNER

DATE

ORIGINAL CONTRACT AMOUNT: \$ 204,499.00

PREVIOUS CHANGE ORDERS: \$ 0.00

THIS CHANGE ORDER NO. 1 - FINAL: \$ + 2,151.03

TOTAL CHANGE ORDERS TO DATE: \$ + 2,151.03

ADJUSTED CONTRACT AMOUNT: \$ 206,650.03

PERCENT CHANGE IN CONTRACT: + 1.05 %

NOTE: All work under this Change Order to be done under applicable provisions of the contract. Change Order not valid unless properly authorized and approved.

RESOLUTION No. 196, 2025

A RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE, #2025-17, TO
MAINLAND REGIONAL EDUCATION FOUNDATION

WHEREAS, Mainland Regional Education Foundation has applied for a Raffle License to conduct games on December 19, 2025; and

WHEREAS, Mainland Regional Education Foundation has fulfilled all of the requirements and met all qualifications for such a license, including but not limited to obtaining a Registration Identification Number, that number being 257-5-42373;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that a Raffle License be issued to Mainland Regional Education Foundation and that the Clerk be authorized to sign any documentation deemed necessary or useful.

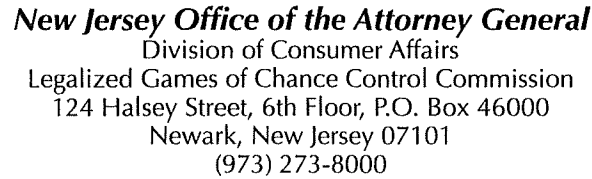
I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 25th day of November, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 25th day of November, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____



Application No. RA 2025-17
Identification No. 257-5-42373

Please print clearly.

Name of municipality: Linwood

1. Name of applying organization: Mainland Regional Education Foundation

2a. Street address of headquarters: 1301 Oak Ave, Linwood, NJ 08221

b. Mailing address (if different): _____

[illegible]

b. Does the applicant own the premises or regularly occupy them for its general purposes? ☐ Yes ☒ No

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

[illegible]

Part C - Schedule of Purposes

1. The specific purpose(s) to which the entire net proceeds of the games listed in this application are to be devoted, and the manner in which they are to be so devoted, are:

The revenue generated from the raffle will be used to support grants that are submitted by Mainland teachers or administration that the budget does not cover.

2. If any part of the net proceeds are to be devoted to a purpose allowed by the Raffles Licensing Law by turning the same over to another organization which is exclusively devoted to such purposes, secure the signature of its president or other executive officer to the following certificate:

"It is hereby certified that _____
Name of organization

will accept from the licensee any part of the net proceeds of the games listed in this application to be turned over to it."

Date: _____ Signature: _____

Part D - Schedule of Prizes

A description of all prizes to be offered and given in all of the games listed in this application is as follows. For merchandise, describe the article and state the retail value; if prizes are to be donated, indicate that fact and estimate as accurately as possible the information requested below.

[illegible]

Part G - Members of Applicant who will assist in conducting the games

Name of member	Residence address	Age
as above		

Part H - Names of other organizations whose members will assist in conducting the games

Name and address of organization	How related	Identification No.

If more space is needed in any section of this application, insert extra sheets of paper.

Part I - Statement of Applicant and member(s) in charge

State of New Jersey

} ss.

County of Atlantic

We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Raffles Licensing Law and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. No prize may be offered and given in cash, except as otherwise provided by the Raffles Licensing Law (N.J.S.A. 5:8-50 et seq.). If a cash prize under certain circumstances is permitted by the law, the amount of the cash prize may not exceed the limits prescribed by the Raffles Licensing Law.
7. All statements in the foregoing application are true.

Sworn and subscribed to before me this

20th day of November, 2025.

Kimberly Kern

Notary Public (Print name)

Kimberly Kern

Signature of Notary Public

Desiree D'Angelo-Donovan - President

Signature of Officer and Title

Tina Moyer

Signature of Member-in-Charge

Kerry Smith

Signature of Member-in-Charge

Joanne Medland

Signature of Member-in-Charge

Brooke Strongfield

Signature of Member-in-Charge

KIMBERLY KERN
NOTARY PUBLIC OF NEW JERSEY
Commission # 50147895
My Commission Expires 1/15/2026

AFFIX SEAL HERE

If more space is needed in any section of this application, insert extra sheets of paper.

Applicant's registration slip from the *Legalized Games of Chance Control Commission* must be presented to the Municipal Clerk with this application.

MREF RAFFLE TICKET

12/19/2025

NAME: _____

PHONE: _____

EMAIL: _____

LGCC reg. #: 257-5-42373
Municipal raffle lic. #:

Nº02983475

EDIT

MREF Technology Bundle Raffle

iPad and case, Beats head phones, Apple pencil, Vision Pro Projector

12/19/2025

VALUED AT \$1,020

Address: 1301 Oak Ave Linwood NJ, 08221
MREF609@gmail.com

LGCC reg. #: 257-5-42373
Municipal raffle lic. #:

Nº02983475

Pursuant to N.J.S.A. 5:8-6, a Legalized Games of Chance Control Commission Registration is hereby issued to:
Effective date: 11/07/2025 Expiration date: 11/07/2027 Registration identification: 257-5-42373

MAINLAND REGIONAL EDUCATION FOUNDATION INC
1301 OAK AVE
LINWOOD, NJ 08221



Neither registration nor the assignment of an identification number shall entitle any organization to hold, operate or conduct, or assist in the holding, operating or conducting of, any game or games of chance without the approval of the issuing authority of the municipality in which the game or games are to be held, operated or conducted.

Name of organization on application and license must be the same as it appears on this registration. This Registration Certificate may only be utilized by the above-named organization.

Mail to: MAINLAND REGIONAL EDUCATION FOUNDATION INC
1301 OAK AVE
LINWOOD, NJ, 08221
Attn:

New Jersey Office of the Attorney General
Division of Consumer Affairs
Legalized Games of Chance Control Commission
Registration

Karin K. Sage, Secretary
Legalized Games of Chance Control Commission